

**18<sup>th</sup> Annual Legislative Town Hall on Disabilities**  
**October 2, 2024**  
**6:00-7:30 pm**

**Ground Rules**

1. Anyone with a question for the panel can approach the podium, ask for a note card, or send a question virtually. There will be volunteers to assist.
2. The moderator will recognize the person asking the question and will similarly recognize any panel member wishing to respond.
3. Each *questioner* will be given a total of three (3) minutes to question.
  - a. At two and a half (2½) minutes, a “yellow light” card will be held up or the time remaining spoken aloud to signal to the speaker that 30 seconds remain to finish.
  - b. At three (3) minutes, a “red light” card will be held up. The speaker must STOP speaking at or immediately following the “red light”, or the microphone will be pulled away.
4. Each *panelist* will be given a total of three (3) minutes to respond.
  - a. At two and a half (2 ½) minutes, the “yellow light” will be held up or the time remaining spoken aloud. At 3 minutes, the “red light” will be held up and the official will STOP speaking at or immediately following the “red light”. The Moderator will interrupt the official if need be.
  - b. Only three panelists will be allowed to respond to each comment or question. The Moderator will select the officials to respond, based on the amount of time each official has already spoken, and select officials who have not had equal opportunity to respond.
5. Each audience member will have only one opportunity to offer a question or comment. Only if there are no other people waiting to speak will an attendee have an additional opportunity.
6. At approximately 7:45 p.m., the moderator will adjourn the Q&A format and encourage attendees and elected officials to transition to more individual or small group dialogue. Elected officials will be invited to leave the dais to personally interact with members of the audience who may prefer a closer, less ‘public’ style of discourse. **THIS WILL BE ANNOUNCED.**